

**LAKE MILLS CITY COUNCIL
REGULAR MEETING
April 19, 2021**

A regular meeting of the City Council of the City of Lake Mills, Winnebago County, Iowa, was held in the Council Chambers at the Lake Mills City Hall on the 19th day of April, 2021, at 7:00 p.m.

Present: Mayor Candy Hanna, Council Members: Scott Flugum, Joseph Jamtgaard, Katie Peterson, Tony Sorenson, Bob Storby, City Clerk Dorene Holstad, Chief of Police Todd Thorson, Director of Public Works Ross Hanson, City Attorney Richard P. Schwarm.

Absent: None

Notice of the meeting was posted at the Lake Mills City Hall on April 16, 2021. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Mayor Hanna called the meeting to order at 7:00 p.m. Roll call was taken and a quorum was declared.

Motion made by Council Member Storby, seconded by Council Member Jamtgaard to approve the agenda as written. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Motion made by Council Member Storby, seconded by Council Member Peterson to approve and place on file the minutes from the City Council meetings on March 15, 2021. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

The financial reports, monthly claims and interim warrants in the total amount of \$580,863.28 were presented. Motion made by Council Member Sorenson, seconded by Council Member Peterson to accept the financial reports and approve the monthly claims and interim warrants as presented. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

ADAM THOMAS OR CITY LM	METER DEPOSIT REFUND	285.00
AVESIS	AVESIS	363.22
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,182.83
BLOEDEL BUILDERS	REMODEL AIRPORT HANGAR	11,820.31
CITY OF LAKE MILLS	ELECTRIC SERVICE	12,555.84
DELTA DENTAL	DENTAL INS	1,109.56
DENNIS HILL	OVERPAYMENT	97.35
EDWIN RIVERA	METER DEPOSIT REFUND	47.32
EDWIN RIVERA OR CITY LM	METER DEPOSIT REFUND	122.68
HEARTLAND POWER COOP	ELECTRIC SERVICE	51.37
IDNR	NPDES PERMIT	85.00
JESSICA TAYLOR	DEPOSIT REFUND	234.00
KIRSTEN JOHNSON	METER DEPOSIT REFUND	106.81
KIRSTEN JOHNSON OR CITY LM	METER DEPOSIT REFUND	35.19
LMCDC	FUNDING	4,167.00
MARCO TECHNOLOGIES	MAINT AGREE	67.35
PETERSON SANITATION	GARBAGE SERVICE	10,334.10
PRINCIPAL LIFE INS	LIFE/LTD INSURANCE	371.22
RAFAEL MOR CRUZ OR CITY LM	METER DEPOSIT REFUND	68.08
RAFAEL MORALES CRUZ	METER DEPOSIT REFUND	6.92
TASC-CLIENT INVOICES	ADMIN FEES	83.51
UNITEDHEALTHCARE INS	HEALTH INS	31,261.75
5 FINGERS CREATIVE	SPEAKING EVENT	250.00
ACCESS SYSTEMS	MAINT AGREE	112.01
AGSOURCE	TESTING	1,367.00
AMAZON	SUPPLIES	846.64
ARAMARK	SERVICES	59.24
BAKER & TAYLOR	BOOKS	2,828.14
BETTY ROBERTSON	REIMB	6.39
BLACK HILLS ENERGY	NATURAL GAS SERVICE	99.55
BMC AGGREGATES	ROADSTONE	296.67
BROWN SUPPLY	SUPPLIES	345.00
CAVETT'S LAWN & GARDEN	MAINTENANCE	2,412.08
CENTER POINT LARGE PRINT	BOOKS	315.18
DAIRYLAND POWER INC	PURCHASED CURRENT	71,026.04
DAVE'S AUTO SERVICE	FUEL	791.82
DAVIDS FOODS	SUPPLIES	2.99
DGR ENGINEERING	GENERATOR ADDITION	9,372.28

DIANE PRICE	MILEAGE	43.68
DOLLAR GENERAL	SUPPLIES	165.95
DONS MOTOR MART	FUEL	2,965.30
ELECTRIC MOTOR & BEARING	REPAIRS	359.13
ELECTRONIC SPECIALTIES	SUPPLIES	90.50
FLETCHER REINHARDT CO	SUPPLIES	612.10
FOREST CITY FORD	USED RADIO	225.00
GALLS, LLC	CLOTHING ALLOWANCE	340.91
GOPHER	SUPPLIES	829.72
GROE ELECTRIC	STEM MOUNT PHOTOCELL	19.71
HACH CHEMICAL	CHEMICALS	372.75
HANSON STORAGE	STORAGE	60.00
HAWKINS	CHEMICALS	7,936.86
HEARTLAND POWER COOP	ELECTRIC SERVICE	78.19
IMPACT7G	ASBESTOS TRAINING	135.00
IAMU	SGNC	2,685.29
IDOT	PAINT	397.29
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAX	275.58
JACI OLSON	REIMB	201.15
JOHN DEERE FINANCIAL	OIL & FILTERS	152.23
KIRSCHBAUM ELECTRICAL	FURNACE/LABOR	3,400.00
LAKE MILLS GRAPHIC	PUBLICATIONS	983.68
LAKE MILLS LUMBER	SUPPLIES	406.00
LAKE MILLS POSTMASTER	POSTAGE	282.45
LYNN ROSEN	REIMB FOR LICENSE FEE	33.50
MCMASTER CARR SUPPLY CO	SUPPLIES	48.87
NAPA AUTO PARTS	SUPPLIES	1,128.25
NORSEMAN DIESEL SERVICES	THERMOSTAT	824.12
NORSEMAN TRUCKING	SERVICE MAINT	527.57
NIACOG	SERVICES	460.15
NI LIBRARIES COLLABORA	BARCODES	125.00
PETTY CASH - GENL ADMIN	POSTAGE/REIMB	54.20
PETTY CASH - LIBRARY	POSTAGE	57.75
PETTY CASH-POLICE	LMPD BUY FUND	103.00
RESCO	SUPPLIES	7,840.03
RONS LP GAS	FUEL	268.67
SALES TAX PROCESSING	SALES TAX	7,265.11
SANDRY FIRE SUPPLY	REPAIRS	1,918.17
SCHWARM, RICHARD P	LEGAL FEES	1,250.00
SINGELSTAD'S HDWE	SUPPLIES	626.17
STAPLES	OFFICE SUPPLIES	495.04
STUART C IRBY CO	SUPPLIES	1,418.78
TUBBS CHIROPRACTIC	PRE-EMPLOYMENT PHYSICAL	165.00
UMMEG	RUGBY ENERGY	25,034.14
USE TAX PROCESSING	USE TAX	377.26
VAN WERT COMPANY	SUPPLIES-METER CABLE	516.25
VEENSTRA & KIMM INC	SERVICES	1,240.00
VESERIS SERVICE WAREHOUSE	CHEMICALS	2,200.00
VISA	SUPPLIES	4,298.23
WAGNER TIRE SERVICE	LABOR/PARTS	75.00
WASTE MANAGEMENT	RECYCLING SERVICE	6,201.60
WCTA	TELEPHONE SERVICE	1,277.57
WINNEBAGO CTY RECORDER	RECORDING	44.00
YOUNG PBG AND HTG	REPAIRS/SUPPLIES	478.07
PAYROLL		149,538.82
STENSRUD INSURANCE	AIRPORT INSURANCE	2,147.00
STENSRUD INSURANCE	BOILER INSURANCE	7,699.00
FARABEE MECHANICAL	PAY EST-DEMO WORK	20,425.00
OTTER CREEK MECHANICAL	PAY EST-GENERATOR INSTALL	49,266.05
WINNEBAGO CTY TREAS	PROPERTY TAXES-ARTHUR	190.00
ICAP	INSURANCE	97,640.00
TOTAL		580,863.28

FUND TOTALS

001	GENERAL FUND	157,648.50
002	LIBRARY SAVINGS	1,538.27
003	DRUG FORFEITURE	103.00
110	ROAD USE TAX FUND	20,129.44
125	TIF	4,167.00
180	TRUST & AGENCY FUND	1,638.99
600	WATER FUND	45,684.61
610	SEWER FUND	26,803.08
630	ELECTRIC FUND	327,164.64
890	PAYROLL FUND	(4,014.25)
	****TOTAL	580,863.28

TOTAL RECEIPTS FOR MARCH 2021

001	GENERAL FUND	40,854.50
002	LIBRARY SAVINGS & MEMORIALS	10.40
006	LOCAL OPTION SALES TAX	33,969.38
110	ROAD USE TAX FUND	9,090.10
112	EMPLOYEE BENEFITS	2,468.93
119	EMERGENCY FUND	170.07
125	TIF FUND	23,222.00
178	REVOLVING LOAN FUND	3,080.51
180	TRUST & AGENCY FUND	2,555.99
200	DEBT SERVICE FUND	156.67
600	WATER FUND	38,636.02
610	SEWER FUND	28,281.95
630	ELECTRIC FUND	258,045.43
740	STORM WATER FUND	4,145.08
	****TOTAL	444,687.03

Mayor Hanna announced that this is the time and place as published in the Lake Mills Graphic on April 7, 2021, for a public hearing for the Proposed Amendment to the Lake Mills Urban Renewal Plan.

Motion made by Council Member Storby, seconded by Council Member Jamtgaard to open the Public Hearing. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna asked if any written or verbal objections had been received. None had been received.

Motion was made by Council Member Peterson, seconded by Council Member Sorenson to close the Public Hearing. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented a resolution approving Urban Renewal Plan Amendment for the Lake Mills Urban Renewal Area. Council Member Storby introduced and moved for the adoption of Resolution No. 21-16, a resolution to approve Urban Renewal Plan Amendment for the Lake Mills Urban Renewal Area, seconded by Council Member Sorenson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Sorenson, Flugum, Jamtgaard, Peterson. Nays: None. The motion was declared duly carried and the resolution adopted.

Teresa Nicholson was present to update the Council on the status of the Mills Theater and to request another six-month extension of deferment on the two loans with Lake Mills Entertainment Inc. for the theater and NGT due to COVID. Hoping to pick up business during the summer and fall with new movies. Motion made by Council Member Flugum, seconded by Council Member Storby to extend the theater loan deferment for another seven months through December 31, 2021 and to look at the NGT loan in May. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Director of Public Works Hanson noted the first phase of the project at the Light Plant with Farabee Mechanical Inc. has been done for several months and everything looks good. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-17, a resolution accepting work for demolition work at the City of Lake Mills Power Plant, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Jamtgaard, Flugum, Peterson, Storby. Nays: None. The motion was declared duly carried and the resolution adopted.

Motion made by Council Member Storby, seconded by Council Member Peterson to approve Pay Estimate No. 4 (retainage) for demolition work at the Light Plant to Farabee Mechanical Inc. in the amount of \$13,007.50. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Director of Public Works Hanson noted they met with Otter Creek Mechanical Inc., subcontractors, and engineer for generator installation work at the Light Plant regarding Pay Estimate No. 3 in the amount of \$90,797.85. There is approximately \$40,000.00 worth of products done and ready offsite so Director of Public Works Hanson's recommendation is to pay the \$90,797.85. Motion made by Council Member Storby, seconded by Council Member Peterson to approve Pay Estimate No. 3 for generator installation work at the Light Plant to Otter Creek Mechanical, Inc. in the amount of \$90,797.85. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Cassie Christianson, with Lake Mills Chamber Development, requested approval for the proposed parade route for 2021 July Jubilee, which is the same route as in 2019, traveling west on Main Street, south on Lake Street, and east on S 10th Avenue. Motion made by Council Member Sorenson, seconded by Council Member Storby to approve parade route for 2021 July Jubilee. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Cassie Christianson presented request for permission for July Jubilee Street Dance and Beer Garden on Main and Mill Street having the stage in the corner. Motion made by Council Member Peterson, seconded by Council Member Sorenson to approve July Jubilee Street Dance and Beer Garden. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Cassie Christianson presented request for approval of City Beer/Wine Permit for July Jubilee Street Dance area on 200 Block of Main Street and 100 block of North Mill Street July 9, through July 11, 2021. Motion made by Council Member Peterson, seconded by Council Member Storby to approve City Beer/Wine Permit for July Jubilee 2021. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Cassie Christianson presented request for approval of portable restrooms for July Jubilee with the City paying \$600.00. Motion made by Council Member Sorenson, seconded by Council Member Jamtgaard to approve portable restrooms for July Jubilee. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented grant application for mini golf course in the amount of \$40,000.00. Motion made by Council Member Sorenson, seconded by Council Member Storby to approve grant application for the mini golf course in the amount of \$40,000.00. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented request for approval of City Website contract for five years with Municipal One, LLC for total annual fee of \$4,600.00. Motion made by Council Member Storby, seconded by Council Member Peterson to approve City website contract with Municipal One, LLC. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented a resolution authorizing the Transfer of Funds from the Employee Benefits Fund to the General Fund in the amount of \$32,647.57 as budgeted. Council Member Storby introduced and moved for the adoption of Resolution No. 21-18, a resolution authorizing transfer of funds from the Employee Benefits Fund to the General Fund, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Jamtgaard, Flugum, Peterson, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution increasing the Rental Fee for the Civic Center and Youth Center from \$50.00 to \$100.00 with no deposit. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-19, a resolution to amend the City of Lake Mills "Schedule of Fees:" adjusting the Rental Fee for the Civic Center and Youth Center, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Jamtgaard, Flugum, Peterson, Storby. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented an ordinance of the City of Lake Mills, Iowa, to amend Sections 92.02, 99.02 and 96.11 of the 1997 Lake Mills Code of Ordinances, by amending provisions pertaining to rates for water and sewer services and sanitary sewer connection fee. This ordinance pertains to water and sewer services with a 2% increase in water and 3% increase in sewer effective July 16, 2021. Council Member Sorenson introduced and moved the adoption of Ordinance No. 270 – an Ordinance of the City of Lake Mills, Iowa, to amend Sections 92.02, 99.02 and 96.11 of the 1997 Lake Mills Code of Ordinances, by amending provisions pertaining to rates for water and sewer services and sanitary sewer connection fee, seconded by Council Member Storby. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Storby, Flugum, Jamtgaard, Peterson. Nays: None. The motion was declared duly carried and the ordinance has passed its first reading.

Mayor Hanna presented an ordinance amending the Code of Ordinances of the City of Lake Mills, Iowa, 1997, by adopting the most current edition of the International Property Maintenance Code. Director of Public Works Hanson noted this would repeal our current section of code and replace with most current edition of the International Property Maintenance Code. This would eliminate guesswork and arguing, and have actual words from the code. Council Member Sorenson introduced and moved the adoption of Ordinance No. 271 – an Ordinance amending the Code of Ordinances of the City of Lake Mills, Iowa, 1997, by adopting the most current edition of the International Property Maintenance Code, seconded by Council Member Peterson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Peterson, Flugum, Jamtgaard, Storby. Nays: None. The motion was declared duly carried and the ordinance has passed its first reading.

Mayor Hanna introduced an application for Class C Liquor License and Sunday Sales for Ay Jalisco II Inc., 201 West Main Street. Mayor Hanna requested input from Chief of Police Thorson. Motion made by Council Member Jamtgaard, seconded by Council Member Storby to approve the application for Class C Liquor License and Sunday Sales for Ay Jalisco II Inc., 201 West Main Street. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented setting the Public Hearing date to amend the City of Lake Mills Current Budget for Fiscal Year ending June 30, 2021. Motion made by Council Member Storby, seconded by Council Member Peterson to set the Public Hearing date for May 17, 2021 at 7:00 p.m. to amend the City of Lake Mills Current Budget for the Fiscal Year Ending June 30, 2021. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Chief of Police Thorson noted he is requesting a wage increase in the Police Department due to a recent officer leaving the force. He is worried about the continuing of hiring a good candidate, training, sending to academy, and then the officer goes somewhere else for more money. Discussion was held on other City wage comparisons in Iowa, concerns with retaining officers, and options to relieve current officers when short an officer. Discussed possibility of getting current with technology, gear and in-car computer. Director of Public Works Hanson brought up the idea of hiring a firm to do a City wage and benefit study, noting the City of Lake Mills has a very good benefit package, which employees also need to keep in mind. Following discussion, motion made by Council Member Flugum, seconded by Council Member Storby to continue working on and have a wage study done for City of Lake Mills Employees. There being no further discussion roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented request for approval to purchase new bulletproof vests, to replace the outdated vests, from Streicher's in the amount of \$4,211.00 and additional cost of gear on vest. Motion made by Council Member Flugum, seconded by Council Member Jamtgaard to approve purchase of bulletproof vests to be paid from Local Option Sales Tax. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Director of Public Works Hanson requested approval for Arthur Lot application for bids to build a new home on this lot and come up with a date to have bids turned in. Motion made by Council Member Storby, seconded by Council Member Sorenson to approve application and to receive bids by August 6, 2021. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Director of Public Works Hanson requested approval to proceed with the purchase of the Kingland Tower in the amount of \$1,000.00 from Kingland Properties LC. The City could use this for our fire and ambulance pagers, communications with Dairyland currently in old city hall building and other possible equipment. Motion made by Council Member Sorenson, seconded by Council Member Storby to approve proceeding with the purchase of the Kingland Tower in the amount of \$1,000.00. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented the resignation of Police Officer Aaron Kelso. Motion made by Council Member Peterson, seconded by Council Member Storby to approve resignation of Aaron Kelso. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna reported on the following:

1. LMCDC Minutes from April 5, 2021 meeting
2. Library Minutes from April 7, 2021 and Circulation Report
3. Communication from WCTA regarding New Home Incentive Package

Chief of Police Thorson presented his written report.

Director of Public Works Hanson presented his written report and noted the DNR will grant a 24-month extension for the Waste Water Treatment Plant project since it took them so long to respond to our facility plan in 2018. Hope to bid project over the winter and begin construction spring of 2022. Updated Council on junk letters sent out and property maintenance.

City Clerk Holstad had nothing to report.

Motion made by Council Member Storby, seconded by Council Member Peterson to adjourn said meeting at 8:30 p.m. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

ATTEST:

Candy Hanna
Mayor

Dorene Holstad
City Clerk