

**LAKE MILLS CITY COUNCIL
REGULAR MEETING
March 15, 2021**

A regular meeting of the City Council of the City of Lake Mills, Winnebago County, Iowa, was held in the Council Chambers at the Lake Mills City Hall on the 15th day of March, 2021, at 7:00 p.m.

Present: Mayor Candy Hanna, Council Members: Scott Flugum, Katie Peterson, Tony Sorenson, Bob Storby. City Clerk Dorene Holstad, Chief of Police Todd Thorson, Director of Public Works Ross Hanson, City Attorney Richard P. Schwarm.

Absent: Council Member Joseph Jamtgaard.

Notice of the meeting was posted at the Lake Mills City Hall on March 12, 2021. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Mayor Hanna called the meeting to order at 7:00 p.m. Roll call was taken and a quorum was declared.

Motion made by Council Member Storby, seconded by Council Member Peterson to approve the agenda as written. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Motion made by Council Member Peterson, seconded by Council Member Sorenson to approve and place on file the minutes from the City Council meeting on February 15, 2021. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

The financial reports, monthly claims and interim warrants in the total amount of \$387,545.02 were presented. Motion made by Council Member Sorenson, seconded by Council Member Peterson to accept the financial reports and approve the monthly claims and interim warrants as presented. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

AVESIS	AVESIS INS	363.22
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,252.98
CITY OF LAKE MILLS	ELECTRIC SERVICE	14,523.79
DELTA DENTAL	DENTAL INS	1,109.56
LMCDC	FUNDING	4,167.00
MARCO TECHNOLOGIES	MAINT AGREE	67.35
MICHAEL RITTERBECK	INDOOR SOCCER COACHES	599.00
NORTH IOWA COMM ACTION	ENERGY ASSISTANCE CREDIT	321.32
PATTI JO RAEI	DEPOSIT REFUND	366.84
PATTI JO RAEI OR CITY LM	DEPOSIT REFUND	289.16
PETERSON SANITATION	GARBAGE SERVICE	10,356.30
PRINCIPAL LIFE INS	LIFE INS/LT DISABILITY	387.21
SALES TAX PROCESSING	SALES TAX	8,042.31
TASC	ADMIN FEES	83.51
UNITEDHEALTHCARE INS	HEALTH INSURANCE	31,261.75
AARON KELSO	DEPOSIT REFUND	177.00
ACCESS SYSTEMS	MAINT AGREE	54.25
AGSOURCE LABORATORIES	TESTING	1,257.50
AMAZON	SUPPLIES	485.82
ARAMARK SERVICES	SERVICES	160.40
BAKER & TAYLOR	BOOKS, AUDIO	1,060.28
BISON GRAPHICS	PARK & REC BANNER	60.00
BLACK HILLS ENERGY	NATURAL GAS SERVICE	119.53
BOARDMAN & CLARK	INTERCONNECTION STANDARDS	891.00
BROWN SUPPLY	SUPPLIES	150.00
CENTER POINT LARGE PRINT	BOOKS	291.81
CENTRAL IOWA DIST	SUPPLIES	882.18
COMPUTER SYSTEMS	SERVICES	110.00
COM-TEC LAND MOBILE RADIO	SUPPLIES/LABOR-POLICE TRUCK	5,797.43
CULVER HAHN ELECTRIC	SUPPLIES	3,186.29
DAIRYLAND POWER	PURCHASED CURRENT	89,573.83
DARCI GAU	GOOD CREDIT	128.00
DAVE'S AUTO SERVICE	FUEL	784.46
DAVIDS FOODS	WATER	2.36
DGR ENGINEERING	GENERATOR ADDITION	11,054.72
DOLLAR GENERAL	SUPPLIES	145.97
DONS MOTOR MART	FUEL	1,520.54
FOREST CITY FORD	TIRES	792.24
GROE ELECTRIC	CHANGE OUT MAIN	1,042.45
HANSON STORAGE	STORAGE RENTAL	60.00

HAWKINS	CHEMICALS	835.68
HEIDI OBERMEYER	GOOD CREDIT	110.00
HOLDEN MATTIS	GOOD CREDIT	254.00
IAMU	MEMBER DUES	5,548.00
DEPT OF PUBLIC HEALTH	POOL/SLIDE REGISTRATION	70.00
IOWA PRISON INDUSTRIES	UTILITY DROP BOX SIGN	25.00
IREAD	SUMMER READING SUPPLIES	921.98
J&J CHEMICALS	SUPPLIES	123.69
JACI OLSON	REIMB-SUPPLIES	36.46
JAMES LANGOWSKI	GOOD CREDIT	150.00
K.C. NIELSEN	SUPPLIES	152.23
KELTEK	SUPPLIES	1,301.32
LAKE MILLS GRAPHIC	PUBLICATIONS	540.47
LAKE MILLS LUMBER	SUPPLIES	162.00
LAKE MILLS POSTMASTER	POSTAGE	282.18
LAKE MILLS SEED HOUSE	POSTAGE	14.33
LEE ELECTRIC	UPDATE ELECTRICAL WORK	923.41
MARTINS FLAG COMPANY	FLAGS	580.60
MCMASTER CARR SUPPLY	SUPPLIES	95.88
NAPA AUTO PARTS	SUPPLIES	723.12
PETTY CASH	POSTAGE	15.30
PETTY CASH	POSTAGE	10.27
POLLARD	PEST CONTROL	353.40
PRINTING SYSTEMS INC	UTILITY BILL FORMS	979.05
RESCO	SUPPLIES	227.44
ROBERT IVERSON	GOOD CREDIT	150.00
SCHWARM, RICHARD P	LEGAL FEES	1,250.00
SINGELSTAD'S HDWE	SUPPLIES	1,535.74
SKARSHAUG TESTING LAB	SUPPLIES	46.53
SKYLYNN FLEMING	GOOD CREDIT	119.00
STAPLES ADVANTAGE	SUPPLIES	354.11
STUART C IRBY CO	SUPPLIES	1,303.50
TERRANCE EDWARDS	GOOD CREDIT	140.00
TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE	6,762.88
UMMEG	STS FEE, DEPOSIT, COSTS	7,932.32
VEENSTRA & KIMM	SERVICES	10,950.00
VISA	SUPPLIES	1,503.85
WAGNER TIRE SERVICE	OIL/FILTER	34.00
WASTE MANAGEMENT	RECYCLING SERVICE	6,201.60
WASTE MANAGEMENT	DISPOSAL	149.60
WCTA	TELEPHONE SERVICE	1,277.66
WINNEBAGO CTY ABSTRACT	JUDGEMENT SEARCH	175.00
WINNEBAGO CTY TREASURER	TAXES	1,981.00
YOUNG PBG AND HTG	SERVICES	644.00
OTTER CREEK MECHANICAL	GENERATOR INSTALL	35,625.00
PAYROLL		101,994.06
TOTAL		387,545.02

FUND TOTALS

001	GENERAL FUND	97,043.30
002	LIBRARY/SAVINGS	231.34
110	ROAD USE TAX FUND	8,791.60
125	TIF FUND	4,167.00
180	TRUST & AGENCY FUND	2,938.31
600	WATER FUND	22,613.57
610	SEWER FUND	31,077.86
630	ELECTRIC FUND	220,685.04
890	PAYROLL FUND	(3.00)
	****TOTAL	387,545.02

TOTAL RECEIPTS FOR FEBRUARY 2021

001	GENERAL FUND	32,216.01
002	LIBRARY SAVINGS & MEMORIALS	69.58
110	ROAD USE TAX FUND	18,354.70
112	EMPLOYEE BENEFITS	636.74
119	EMERGENCY FUND	43.86
125	TIF FUND	19,144.42
178	REVOLVING LOAN FUND	3,078.51
180	TRUST & AGENCY FUND	1,414.99
200	DEBT SERVICE FUND	86.72
600	WATER FUND	35,210.68
610	SEWER FUND	26,956.41
630	ELECTRIC FUND	256,547.52
740	STORM WATER FUND	3,890.49
	****TOTAL	397,650.63

Council Member Jamgaard arrived at 7:03 p.m.

Mayor Hanna announced that this is the time and place as published in the Lake Mills Graphic on February 24, 2021, for a public hearing for proposed conveyance and execution of deed to Dave's Auto Service, Inc.

Motion made by Council Member Storby, seconded by Council Member Peterson to open the Public Hearing. There being no further discussion, roll call: Ayes: 4 Nays: 0 Council Member Jamtgaard Abstained. Motion carried.

Mayor Hanna asked if any written or verbal objections had been received. City Clerk Holstad noted that no comments had been received.

Motion was made by Council Member Sorenson, seconded by Council Member Storby to close the Public Hearing. There being no further discussion, roll call: Ayes: 4 Nays: 0. Council Member Jamtgaard Abstained. Motion carried.

Council Member Flugum introduced and moved for the adoption of Resolution No. 21-10, a resolution approving the Quit Claim Deed of Certain Real Estate to Dave's Auto Service, Inc., seconded by Council Member Storby. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Flugum, Storby, Peterson, Sorenson. Nays: None. Council Member Jamtgaard abstained. The motion was declared duly carried and the resolution adopted.

Mayor Hanna announced that this is the time and place as published in the Lake Mills Graphic on February 24, 2021, for a public hearing for City of Lake Mills Fiscal Year 2021/2022 Budget.

Motion made by Council Member Storby, seconded by Council Member Jamtgaard to open the Public Hearing. There being no further discussion, roll call: Ayes: 5 Nays: 0 Motion carried.

Mayor Hanna asked if any written or verbal objections had been received. City Clerk Holstad noted that no comments had been received.

Motion was made by Council Member Storby, seconded by Council Member Jamtgaard to close the Public Hearing. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna introduced a resolution adopting the Annual Budget and Certification of Taxes for the Fiscal Year Ending June 30, 2022. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-11, a resolution adopting the Annual Budget and Certification of Taxes for the Fiscal Year Ending June 30, 2022, seconded by Council Member Peterson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Peterson, Flugum, Jamtgaard, Storby Nays: None. The motion was declared duly carried and the resolution adopted.

Susanne Gerlach, with Public Financial Management, reviewed financials for the storm water, water and sewer utilities. There will be no increase to the storm water rate. Ms. Gerlach recommended a 2% increase in water rates and a 3% increase in sewer rates due to upcoming Waste Water Treatment Plant Project. She reviewed the financing of the new Waste Water Treatment Plant Project using Leachate, TIF, Storm Water, Sewer and an internal loan from Electric and Leachate to be repaid with TIF. Motion made by Council Member Storby, seconded by Council Member Peterson to approve financials and authorize City Clerk Holstad to prepare Ordinance with rate increases. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion Carried.

Mayor Hanna presented the renewal for the City General Insurance Package in the amount of \$97,640.00 to ICAP, \$7,699.00 to Stensrud Insurance for Boiler Insurance and \$2,147.00 to Stensrud Insurance for Airport Insurance. Motion made by Council Member Sorenson, seconded by Council Member Peterson to approve City of Lake Mills General Insurance Package and authorize payment. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented the renewal for the City Employee Life/Long Term Disability Insurance with no increase this year. Motion made by Council Member Jamtgaard, seconded by Council Member Peterson to

approve renewal of City Employee Life/ Long Term Disability Insurance through Principal Financial. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented request for funding for Mini Golf Course. Director of Recreation Vrieze and Maintenance/Inspections Byars presented diagrams and costs involved with possibility of a Mini Golf Course at the Band Shell area by the Aquatic Center. Discussed businesses sponsoring holes, grant writing and using local option sales tax to fund project. Motion made by Council Member Flugum, seconded by Council Member Peterson to move forward with the Mini Golf Course Plan. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried

Mayor Hanna presented grant application request from Recreation Department for bows and arrows for Archery program in the amount of \$1,670.00. Motion made by Council Member Peterson, seconded by Council Member Flugum to approve the grant application. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented request for City funding in addition to grant money received for purchasing an AED for City Hall and the Pool. The City share amount would be \$967.25 each, for a total of \$1,934.50 to be paid from Local Option Sales Tax. Motion made by Council Member Peterson, seconded by Council Member Flugum to approve funding of an AED for City Hall and the Pool. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Discussion was held on rental rates for Civic Center, Youth Center and Shelter House. Discussed increasing the Civic Center and the Youth Center from \$50.000 per day to \$100.00 per day and to eliminate the deposit. Council thought the Shelter House rent should remain at \$10.00. Motion made by Council Member Flugum, seconded by Council Member Jamtgaard to increase rates for the Civic Center and the Youth Center, and authorize City Clerk Holstad to prepare resolution with rate increase. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Council Member Storby introduced and moved for the adoption of Resolution No. 21-12, a resolution accepting Warranty Deed for property donated to the City of Lake Mills by Arthur Farms LLC, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Jamtgaard, Flugum, Peterson, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Council Member Storby introduced and moved for the adoption of Resolution No. 21-13, a resolution setting date for public hearing on 2021 Urban Renewal Plan Amendment, seconded by Council Member Peterson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Peterson, Flugum, Jamtgaard, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Director of Public Works Hanson noted there are changes that need to be made to standards in reference to changes in Net Metering and Billing Practices for Customer-owned renewable Electric Generating Facilities. This will not affect the three current Interconnection Agreement customers, as they will be grandfathered in. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-14, a resolution adopting amended interconnection standards, interconnection and net metering applications, interconnections and net metering agreement, certificate of completion, and approval to energize for customer-owned renewable electric generating facilities, seconded by Council Member Storby. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Storby, Flugum, Jamtgaard, Peterson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented an ordinance amending the Code of Ordinance of the City of Lake Mills, Iowa, 1997 by adding Section pertaining to Customer-Owned Generation Systems (Greater than 25 kW). Director of Public Works noted for large scale users, this gives the City the opportunity to meet and negotiate with customers on power supply. Council Member Flugum introduced and moved the adoption of Ordinance No. 269 – an Ordinance amending the Code of Ordinance of the City of Lake Mills, Iowa, 1997, by adding Section pertaining to Customer-Owned Generation Systems (Greater than 25 kW), seconded by Council Member Sorenson. After due consideration thereof by the Council, and the roll being called, the following named Council Members

voted: Ayes: Flugum, Sorenson, Jamtgaard, Peterson, Storby. Nays: None. The motion was declared duly carried and the ordinance has passed its first reading.

It was moved by Council Member Storby and seconded by Council Member Peterson that the statutory rule requiring an Ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended and that Ordinance No. 269 – an ordinance amending the Code of Ordinances of the City of Lake Mills, Iowa, 1997, by adding Section pertaining to customer-Owned Generation Systems (Greater than 25 kW). Roll was called, and the following vote was recorded: Ayes: Storby, Peterson, Flugum, Jamtgaard, Sorenson. Nays: None. The motion was declared duly carried and the ordinance adopted.

Mayor Hanna introduced an application for Class B Wine, Class C Beer and Sunday Sales for DOLGENCORP, LLC, d/b/a Dollar General Store # 9048, 906 East Main Street. Mayor Hanna requested input from Chief of Police Thorson. Motion made by Council Member Peterson, seconded by Council Member Storby to approve the application for Class B Wine, Class C Beer and Sunday Sales for DOLGENCORP, LLC, d/b/a Dollar General Store # 9048, 906 East Main Street. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented a request for permission to sell ice cream at the Leonard Fjelstad Memorial Sports Complex from Sheila & Daniel Colby d/b/a Double Dip. Motion made by Council Member Peterson, seconded by Council Member Storby to approve the request from Dan & Sheila Colby d/b/a Double Dip to sell ice cream at the Leonard Fjelstad Memorial Sports Complex. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented request to purchase and order new pickup for Public Works in the amount of \$27,275.00 from Forest City Ford for FY 21/22 budget. Motion made by Council Member Sorenson, seconded by Council Member Peterson to purchase and order new pickup for Public Works. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented Pay Estimate No. 3 for demolition work at the Light Plant to Farabee Mechanical Inc. in the amount of \$20,425.00. Motion made by Council Member Jamtgaard, seconded by Council Member Storby to approve Pay Estimate No. 3 for demolition work at the Light Plant to Farabee Mechanical Inc. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented Pay Estimate No. 2 for generator installation work at the Light Plant to Otter Creek Mechanical, Inc. in the amount of \$49,266.05. Motion made by Council Member Sorenson, seconded by Council Member Storby to approve Pay Estimate No. 2 for generator installation work at the Light Plant to Otter Creek Mechanical, Inc. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Drew Sweers, with Veenstra & Kimm, Inc., presented Supplemental Agreement No. 2 for East Main Street Sidewalk/Trail Extension Project from Iowa Street to Franklin Street for design/permitting/bidding services and construction services. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-15, a resolution approving Supplemental Agreement No. 2 for East Main Street Sidewalk/Trail Extension Project extending from Iowa Street to Franklin Street, seconded by Council Member Peterson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Peterson, Flugum, Jamtgaard, Storby. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented resignation from Lanier Pratt as substitute driver for the Transit. Motion made by Council Member Storby, seconded by Council Member Peterson to accept resignation from Lanier Pratt. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna reported on the following:

1. LMCD Board Meeting Minutes from March 1, 2021
2. Library Minutes from the March 3, 2021 meeting

Chief of Police Thorson presented his written report.

Director of Public Works Hanson presented his written report

City Clerk Holstad noted starting to work on budget amendment.

Motion made by Council Member Storby, seconded by Council Member Peterson to adjourn said meeting at 9:00 p.m. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

ATTEST:

Candy Hanna
Mayor

Dorene Holstad
City Clerk