

**LAKE MILLS CITY COUNCIL
REGULAR MEETING
February 15, 2021**

A regular meeting of the City Council of the City of Lake Mills, Winnebago County, Iowa, was held in the Council Chambers at the Lake Mills City Hall on the 15th day of February, 2021, at 7:00 p.m.

Present: Mayor Candy Hanna, Council Members: Scott Flugum, Joseph Jamtgaard, Katie Peterson, Tony Sorenson, Bob Storby, City Clerk Dorene Holstad, Chief of Police Todd Thorson, Director of Public Works Ross Hanson, City Attorney Richard P. Schwarm.

Absent: None.

Notice of the meeting was posted at the Lake Mills City Hall on February 12, 2021. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Mayor Hanna called the meeting to order at 7:00 p.m. Roll call was taken and a quorum was declared.

Motion made by Council Member Storby, seconded by Council Member Jamtgaard to approve the agenda as written. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Motion made by Council Member Jamtgaard, seconded by Council Member Flugum to approve and place on file the minutes from the City Council meeting on January 18, 2021. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

The financial reports, monthly claims and interim warrants in the total amount of \$415,805.81 were presented. Motion made by Council Member Sorenson, seconded by Council Member Peterson to accept the financial reports and approve the monthly claims and interim warrants as presented. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

APRIL CLARK OR CITY LM	METER DEPOSIT REFUND	162.00
AVESIS	AVESIS INS	363.22
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,015.61
CITY OF LAKE MILLS	ELECTRIC SERVICE	13,920.93
DELTA DENTAL	DENTAL INS	1,109.56
LMCDC	FUNDING	4,167.00
LAURA WESEMAN OR CITY LM	METER DEPOSIT REFUND	105.00
MARCO TECHNOLOGIES	COPIER CONTRACT-MAINT AGREE	59.22
MATTHEW CRAIG	REFUND	31.82
PETERSON SANITATION	GARBAGE SERVICE	10,311.90
PRINCIPAL LIFE INS	LIFE/LT INS	387.21
SALES TAX PROCESSING	SALES TAX PROCESSING	7,671.08
TASC	ADMIN FEES	83.51
UNITEDHEALTHCARE INS	HEALTH INS	31,261.75
ACCESS SYSTEMS	MAINT AGREE	54.25
AGSOURCE	TESTING	1,546.50
AMAZON	SUPPLIES	599.59
ARAMARK	SERVICES	160.40
AXON ENTERPRISE INC	GRANT-BODY CAMERAS	2,264.06
BAKER & TAYLOR	BOOKS	1,690.26
BLACK HILLS ENERGY	NATURAL GAS SERVICE	115.14
CENTER POINT LARGE PRINT	BOOKS	315.18
CENTRAL IOWA WATER	TESTING FEE	267.50
CHOSEN VALLEY TESTING	ENGINE PROJECT	576.50
CJ COOPER & ASSOCIATES	DRUG TESTING	130.00
COMPASS MINERALS AMERICA	ROAD SALT	4,744.69
CORTNEY STRYCKER	DEPOSIT REFUND	114.00
CRYSTEEL TRUCK EQUIPMENT	SEAL KIT	61.00
DAIRYLAND POWER	PURCHASE CURRENT	82,884.00
DAVE'S AUTO SERVICE, INC	FUEL	319.02
DAVIDS FOODS	SUPPLIES	12.99
DEMCO INC	SUPPLIES	116.01
DGR ENGINEERING	GENERATOR ADDITION	19,885.53
DOLLAR GENERAL	SUPPLIES	108.45
DONS MOTOR MART	FUEL	1,384.55
EDUCATIONAL DEVELOPMENT CORP	BOOKS	317.76
FLETCHER REINHARDT CO	SUPPLIES	398.00
GROE ELECTRIC	DAYCARE UNDERGROUND PROJECT	10,622.79
HANSON STORAGE	RENT	120.00
HEARTLAND POWER COOP	ELECTRIC SERVICE	43.49

IMFOA	MEMBERSHIP DUES	100.00
IOWA ONE CALL	LOCATES	9.10
LAKE MILLS FIRE ASSOC	SALARIES/REPAIRS	14,556.00
LAKE MILLS GRAPHIC	PUBLICATIONS	506.29
LAKE MILLS LUMBER	SUPPLIES	520.25
LAKE MILLS POSTMASTER	POSTAGE	283.26
LAW ENFORCEMENT SYSTEMS	OFFICER'S DAILY REPORT	168.00
LEONARD A GOOD COMM LIBRA	AUDIOBOOK	22.00
MASTERCARD	SUPPLIES	69.95
MERCY CLINICS	DRUG TEST	75.00
NAPA AUTO PARTS	SUPPLIES	492.69
NORSEMAN DECALS & CLOTHING	GOLF CART DECALS	50.00
PEDERSON MOORE, REE	REIMB-WSI TRAINING VRIEZE/ED	74.00
PETTY CASH - GEN ADMIN	POSTAGE	23.00
PETTY CASH - LIBRARY	POSTAGE	79.25
RON'S LP GAS	FUEL	876.91
SANCO EQUIPMENT LLC	POLY SKID KIT	434.50
SANDRY FIRE SUPPLY	SUPPLIES	1,284.50
SCHWARM, RICHARD P	LEGAL FEES	1,250.00
SCP	XPR PORTABLE RADIOS	2,257.00
SINGELSTAD'S HDWE	SUPPLIES	1,764.78
STAPLES ADVANTAGE	SUPPLIES	13.49
TURF TRIMMERS PLUS	SPRAYING	1,230.00
UMMEG	DEPOSIT, COSTS, STS FEE	16,828.50
VEENSTRA & KIMM INC	SERVICES	22,160.00
VISA	SUPPLIES	512.36
WAGNER TIRE SERVICE	OIL/FILTER	34.00
WASTE MANAGEMENT	RECYCLING SERVICE	6,176.00
WCTA	TELEPHONE SERVICE	1,047.91
YOUNG PBG AND HTG	REPAIRS	977.95
LARSON CONTRACTING	CONCRETE WORK-LIGHT PLANT	33,825.70
LARSON CONTRACTING	WEST MAIN WATER MAIN	6,306.24
PAYROLL		102,295.71
TOTAL		415,805.81

FUND TOTALS

001	GENERAL FUND	101,869.82
002	LIBRARY SAVINGS	116.01
110	ROAD USE TAX FUND	12,875.90
125	TIF FUND	4,167.00
180	TRUST & AGENCY FUND	1,113.97
600	WATER FUND	26,171.75
610	SEWER FUND	40,803.20
630	ELECTRIC FUND	228,471.16
890	PAYROLL FUND	217.00
****TOTAL		415,805.81

TOTAL RECEIPTS FOR JANUARY 2021

001	GENERAL FUND	32,150.45
002	LIBRARY SAVINGS & MEMORIALS	286.24
006	LOCAL OPTION SALES TAX	20,187.39
110	ROAD USE TAX FUND	24,293.98
112	EMPLOYEE BENEFITS	1,661.96
119	EMERGENCY FUND	114.48
125	TIF FUND	7,487.47
178	REVOLVING LOAN FUND	3,079.21
180	TRUST & AGENCY FUND	1,322.99
200	DEBT SERVICE FUND	76.48
314	N 3 RD AVE/WINN ST	1,954.54
600	WATER FUND	39,164.59
610	SEWER FUND	25,338.13
630	ELECTRIC FUND	213,075.90
740	STORM WATER FUND	4,131.07
****TOTAL		374,324.88

Mayor Hanna announced that this is the time and place as published in the Lake Mills Graphic and posted on the website on January 27, 2021, for a public hearing for City of Lake Mills Proposed Maximum Property Tax Levy.

Motion made by Council Member Storby, seconded by Council Member Peterson to open the Public Hearing. There being no further discussion, roll call: Ayes: 5 Nays: 0 Motion carried.

Mayor Hanna asked if any written or verbal objections had been received. City Clerk Holstad noted that no comments had been received.

Motion was made by Council Member Storby seconded by Council Member Peterson to close the Public Hearing. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Council Member Storby introduced and moved for the adoption of Resolution No. 21-02, a resolution approving the Maximum Property Tax Dollars for Fiscal Year July 1, 2021 to June 30, 2022, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Jamtgaard, Flugum, Peterson, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna noted the need to set the Public Hearing for the Fiscal Year 2021/2022 Budget. Motion made by Council Member Sorenson, seconded by Council Member Storby to set the Public Hearing for City of Lake Mills Fiscal Year 2021/2022 Budget for March 15, 2021 at 7:00 p.m. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented Pay Estimate No. 1 for generator installation work at the Light Plant to Otter Creek Mechanical, Inc. in the amount of \$35,625.00. Director of Public Works Hanson noted they have ordered grating and pipe and have bonding costs so he is ok with the pay estimate. Motion made by Council Member Sorenson, seconded by Council Member Peterson to approve Pay Estimate No. 1 for generator installation work at the Light Plant to Otter Creek Mechanical, Inc. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented a resolution proposing conveyance and scheduling public hearing on the execution of deed to Dave's Auto Services, Inc. for March 15, 2021. City Attorney Schwarm noted a survey was done with the Sale of the Old City Hall building and this is for a few feet that has been used by Dave's Auto Service. Dave's Auto Service has agreed to pay 1/3 of the surveying bill. Council Member Peterson introduced and moved for the adoption of Resolution No. 21-03, a resolution proposing conveyance and scheduling public hearing on the execution of deed to Dave's Auto Services, Inc., seconded by Council Member Flugum. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Peterson, Flugum, Sorenson, Storby. Nays: None. Council Member Jamtgaard Abstained. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution authorizing transfer of funds from the Tax Increment Finance Fund to the Street Improvement Project Fund in the amount of \$52,451.86 for expenses incurred. Council Member Storby introduced and moved for the adoption of Resolution No. 21-04, a resolution authorizing transfer of funds from the Tax Increment Finance Fund to the Street Improvement Project Fund, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Jamtgaard, Flugum, Peterson, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution approving and authorizing the City of Lake Mills to submit an application to the RPA 2 Iowa Transportation Alternatives Program for the East Main Street Trail Extension Project from Dollar General east to existing trail. Council Member Storby introduced and moved for the adoption of Resolution No. 21-05 a resolution approving and authorizing the City of Lake Mills to submit an application to the RPA 2 Iowa Transportation Alternatives Program for the East Main Street Trail Extension Project, seconded by Council Member Peterson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Storby, Peterson, Flugum, Jamtgaard, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution approving use of City property for Community Gardens and approving a lease agreement. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-06, a resolution approving use of City property for Community Gardens and approving a lease agreement, seconded by Council Member Jamtgaard. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Jamtgaard, Flugum, Peterson, Storby. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution authorizing the hire of and establishing hourly wage for the positions of Assistant Manager, Head Lifeguard, Lifeguard and Lifeguard/WSI and Concession/Admission Attendant, and Approving payment for

Clothing and Training Costs for the Lake Mills Aquatic Center to be hired by the Director of Recreation and Park and Recreation Advisory Board at their discretion. Council Member Peterson introduced and moved for the adoption of Resolution No. 21-07, a resolution authorizing the hire of and establishing hourly wage for the positions of Assistant Manager, Head Lifeguard, Lifeguard and Lifeguard/WSI and Concession/Admission Attendant, and Approving payment for Clothing and Training Costs for the Lake Mills Aquatic Center, seconded by Council Member Sorenson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Peterson, Sorenson, Flugum, Jamtgaard, Storby. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution authorizing the hire of and establishing hourly wage for the position of General Laborer for the City of Lake Mills, Iowa. This is seasonal for lawn mowing and ball diamonds, and to be hired at the discretion of Director of Public Works. Council Member Sorenson introduced and moved for the adoption of Resolution No. 21-08, a resolution authorizing the hire of and establishing hourly wage for the position of General Laborer for the City of Lake Mills, Iowa, seconded by Council Member Storby. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Sorenson, Storby, Flugum, Jamtgaard, Peterson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented a resolution approving a Professional Services Agreement with PlanScape Partners to assist with the 2021 Urban Renewal Plan Amendment in the amount of \$3,850.00. Council Member Peterson introduced and moved for the adoption of Resolution No. 21-09, a resolution approving a Professional Services Agreement with PlanScape Partners to assist with the 2021 Urban Renewal Plan Amendment, seconded by Council Member Sorenson. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Peterson, Sorenson, Flugum, Jamtgaard, Storby. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented the Agreement for Operation of the Concession Stand at the Leonard Fjelstad Memorial Sports Complex for Parents for DC. Motion made by Council Member Storby, seconded by Council Member Jamtgaard to approve the Agreement for Operation of the Concession Stand at Leonard Fjelstad Memorial Sports Complex. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna presented Grant applications for the Recreation Department for AEDs for City Hall, Pool, and police vehicles; bulletproof vests for the Police Department and badges for Arlington Park flag poles. Motion made by Council Member Storby, seconded by Council Member Peterson to approve grant applications. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Candy Hanna presented the proposed dates for Spring Cleanup are Saturday, May 15th from 7 a.m. - 5 p.m. or until full and Monday, May 17th through Thursday, May 20th from 7 a.m. - 7 p.m. Motion made by Council Member Jamtgaard, seconded by Council Member Storby to approve the City Wide Spring Cleanup dates and hours. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

Mayor Hanna reported on the following:

1. LMCDC Board Meeting February 1, 2021
2. Library Minutes February 3, 2021 and Circulation Report

Chief of Police Thorson presented his report and noted the squad truck is back and in use.

Director of Public Works Hanson presented his report and updated Council on new Safety Group for North Central Iowa.

City Clerk Holstad had nothing to report

Motion made by Council Member Storby, seconded by Council Member Peterson to adjourn said meeting at 7:35 p.m. There being no further discussion, roll call: Ayes: 5 Nays: 0. Motion carried.

ATTEST

Candy Hanna
Mayor

Dorene Holstad
City Clerk