

**LAKE MILLS CITY COUNCIL
REGULAR MEETING
January 18, 2021**

A regular meeting of the City Council of the City of Lake Mills, Winnebago County, Iowa, was held via Zoom due to the COVID-19 pandemic on the 18th day of January, 2021, at 7:00 p.m.

Present: Mayor Candy Hanna, Council Members: Joseph Jamtgaard, Katie Peterson, Tony Sorenson, Bob Storby, City Clerk Dorene Holstad, Chief of Police Todd Thorson, Director of Public Works Ross Hanson, City Attorney Richard P. Schwarm.

Absent: Council Member Scott Flugum.

Notice of the meeting was posted at the Lake Mills City Hall on January 14, 2021. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Mayor Hanna called the meeting to order at 7:00 p.m. Roll call was taken and a quorum was declared.

Motion made by Council Member Storby, seconded by Council Member Jamtgaard to approve the agenda as written. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Motion made by Council Member Jamtgaard, seconded by Council Member Peterson to approve and place on file the minutes from the City Council meetings on December 21, 2020 and January 12, 2021. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

The financial reports, monthly claims and interim warrants in the total amount of \$591,039.47 were presented. Motion made by Council Member Sorenson, seconded by Council Member Storby to accept the financial reports and approve the monthly claims and interim warrants as presented. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

AVESIS	VISION INS	363.22
BLACK HILLS ENERGY	NATURAL GAS SERVICE	1,037.63
CITY OF LAKE MILLS	ELECTRIC SERVICE	12,688.99
DELTA DENTAL	DELTA DENTAL	1,109.56
IOWA UTILITIES BOARD	FY 20 REMAINDER	1,032.00
LMCDC	FUNDING	4,167.00
MARCO TECHNOLOGIES	COPY MACHINE MAINT AGREE	59.22
PETERSON SANITATION	GARBAGE SERVICE	10,241.00
PRINCIPAL LIFE INS	LIFE/DISABILITY INS	387.21
TASC	ADMIN FEES-FEB	83.51
UNITEDHEALTHCARE INS	HEALTH INS	31,261.75
ACCESS SYSTEMS	MAINT AGREE	54.25
ADVANCED DRAINAGE SYSTEMS	COUPLER	1.26
AGSOURCE	TESTING	2,161.50
ALAN SKELLENGER	GOOD CREDIT-DEPOSIT REFUND	120.00
AMAZON	SUPPLIES	753.85
ARAMARK UNIFORM SERVICES	SERVICES	210.98
BAKER & TAYLOR	BOOKS	781.09
BLACK HILLS ENERGY	NATURAL GAS SERVICE	201.62
BROWN SUPPLY COMPANY	FIRE HYDRANT	3,167.58
CAVETT'S LAWN & GARDEN	SUPPLIES	156.20
CENTER POINT LARGE PRINT	BOOKS	315.18
CRYSTEEL TRUCK EQUIPMENT	SUPPLIES	271.83
DAIRYLAND POWER INC	PURCHASED CURRENT	83,814.76
DAVE'S 66 SERVICE	FUEL	279.10
DAVE'S AUTO SERVICE	REPAIRS - #271	258.60
DAVIDS FOODS	SUPPLIES	7.49
DEMCO INC	SUPPLIES	269.64
DGR ENGINEERING	GENERATOR ADDITION	41,221.20
DOLLAR GENERAL	SUPPLIES	137.80
DONS MOTOR MART	FUEL	2,006.97
DOROTHY FJELSTAD	GOOD CREDIT-DEPOSIT REFUND	186.00
EAGLE ENGRAVING	TAGS	30.33
EDWANDA PEACE	GOOD CREDIT-DEPOSIT REFUND	189.00
EMILY KLEIN	GOOD CREDIT-REFUND DEPOSIT	116.00
ERIC DURGAN	GOOD CREDIT-DEPOSIT REFUND	195.00
FISCHER BROS	WATER SLIDE RESTORATION	3,923.50
FLIGHT LIGHT, INC	SUPPLIES	176.10
FOREST CITY FORD INC	SERVICES	451.75
GABRIEL MORALES CRUZ	GOOD CREDIT-DEPOSIT REFUND	150.00
GALLS, LLC	SUPPLIES	96.75

GARDEN GATE	SUBSCRIPTION	32.00
GERALDO MORALES CRUZ	GOOD CREDIT-DEPOSIT REFUND	195.00
GOODYS WELDING	LAWNMOWER BLADE	23.66
HEARTLAND POWER COOP	ELECTRIC SERVICE	57.22
HUTCHESON ENGINEERING PROD	AURORA PUMPS-OVERHAUL/KIT	10,387.08
IAMU	SGNC	2,685.29
IOWA DARE ASSOCIATION	MEMBERSHIP DUES 2021	100.00
IOWA DIVISION OF LABOR	INSPECTIONS	270.00
IOWA ONE CALL	IOWA ONE CALL - LOCATES	9.00
IOWA PARK & RECREATION ASSOC	IPRA RENEWAL-VRIEZE/BYARS	620.00
IOWA RADIANT ELECTRIC HEAT	HEATER/THERMOSTAT	69.98
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAX	35.55
JOSH SEMRAU	GOOD CREDIT-DEPOSIT REFUND	281.00
JULANE SORENSON	GOOD CREDIT-DEPOSIT REFUND	105.00
KIRSCHBAUM ELECTRICAL	REPAIR/LABOR	4,392.24
LMCDC	CHAMBER BUCKS	100.00
LAKE MILLS GRAPHIC INC	PUBLICATIONS/SUPPLIES	1,120.60
LAKE MILLS LUMBER	SUPPLIES	1,889.02
LAKE MILLS POSTMASTER	POSTAGE	272.74
MAIN STREET PIZZA	BUDGET MEETING EXPENSE	38.98
MARTINSON, BEN	SPRAYING	980.00
MATT HERSHEY	GOOD CREDIT-DEPOSIT REFUND	275.00
NAPA AUTO PARTS	SUPPLIES	673.49
NGT	ANTIVIRUS SERVICE AGREEMENT	313.56
PETTY CASH - GEN ADMIN	POSTAGE	14.35
PETTY CASH - LIBRARY	PROGRAM SUPPLIES	53.49
QUALITY PUMP & CONTROL	REPAIRS/SUPPLIES	4,386.77
RESCO	SUPPLIES	351.05
ROSS SEDERBURG	GOOD CREDIT-DEPOSIT REFUND	154.00
SALES TAX PROCESSING	SALES TAX	7,071.64
SANCO EQUIPMENT	SUPPLIES	646.87
SCHOOL LIBRARY JOURNAL	SUBSCRIPTION	136.99
SCHWARM, RICHARD P	LEGAL FEES	1,250.00
SINGELSTAD'S HDWE	SUPPLIES	1,262.86
STAPLES ADVANTAGE	SUPPLIES	177.55
STEVEN STENNES	GOOD CREDIT-DEPOSIT REFUND	468.00
STUART C IRBY CO	SUPPLIES	1,440.00
SUBWAY	BUDGET MEETING EXPENSE	12.58
TOYNE INC	SUPPLIES	24.29
TRAVIS ROBBINS	GOOD CREDIT-DEPOSIT REFUND	150.00
UMMEG	STS FEE, COSTS, DEPOSIT	18,761.41
USE TAX PROCESSING	USE TAX	1,191.00
VEENSTRA & KIMM INC	SERVICES	2,161.90
VISA	CELL PHONE SERVICE	373.21
WAGNER TIRE SERVICE	REPAIR	20.00
WASTE MANAGEMENT	RECYCLING SERVICE	6,067.17
WASTE MANAGEMENT	DISPOSAL	18.03
WCTA	TELEPHONE SERVICE	1,300.79
WINNEBAGO COUNTY AUDITOR	COMMUNICATION COSTS	28,640.03
WINNEBAGO COUNTY EXTENSION	TRAINING	70.00
WINNEBAGO COUNTY RECORDER	RECORDING FEE	22.00
ZIEGLER INC	NEW CAT ENGINE	87,512.04
LARSON CONTRACTING	WEST MAIN WATERMAIN	10,292.88
WUNSCH CONSTRUCTION	WEST WATER MAIN	78,819.03
PAYROLL		109,126.71
TOTAL		591,039.47

FUND TOTALS

001	GENERAL FUND	120,827.99
002	LIBRARY SAVINGS	269.64
004	DARE	100.00
110	ROAD USE TAX FUND	10,142.83
125	TIF FUND	4,167.00
180	TRUST & AGENCY FUND	3,316.99
600	WATER FUND	113,443.05
610	SEWER FUND	24,190.16
630	ELECTRIC FUND	314,575.09
740	STORM WATER FUND	1.26
890	PAYROLL FUND	5.46
	****TOTAL	591,039.47

TOTAL RECEIPTS FOR DECEMBER 2020

001	GENERAL FUND	158,457.38
002	LIBRARY SAVINGS & MEMORIALS	11.23
006	LOCAL OPTION SALES TAX	20,187.38
110	ROAD USE TAX FUND	25,754.18
112	EMPLOYEE BENEFITS	8,431.00
119	EMERGENCY FUND	580.79

125	TIF FUND	55,489.33
178	REVOLVING LOAN FUND	1,966.45
180	TRUST & AGENCY FUND	1,201.84
200	DEBT SERVICE FUND	449.34
314	N 3 RD AVE/WINNEBAGO	3,451.27
600	WATER FUND	35,777.76
610	SEWER FUND	27,687.89
630	ELECTRIC FUND	218,718.64
740	STORM WATER FUND	3,956.38
	****TOTAL	562,120.86

Mayor Hanna presented Pay Estimate No. 1 for concrete work at the Light Plant to Larson Contracting in the amount of \$33,825.70. Motion made by Council Member Jamtgaard, seconded by Council Member Sorenson to approve Pay Estimate No. 1 for concrete work at the Light Plant. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Discussion was held on selling land to the Lake Mills Community School for a bus garage. Council decided we need a more detailed drawing on land usage and information from their architect. Motion made by Council Member Storby, seconded by Council Member Peterson to proceed with the land sale and to receive more detailed information from the school. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Mayor Hanna presented an application for new Class B Wine, Class C Liquor License and Sunday Sales for Kelly Gau d/b/a Swallow Coffeehouse, 225 West Main Street. Motion made by Council Member Peterson, seconded by Council Member Jamtgaard to approve said application as presented. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Cassie Johnson, Executive Director of Lake Mills Chamber Development Corporation, presented their Annual Report highlighting: working with prospective businesses, community venture network, building company-school network connection, revolving loans, marketing, events, conferences and workshops. Presented breakdown of where the City investment money is allocated. Motion made by Council Member Storby, seconded by Council Member Jamtgaard to approve Annual Chamber Development report. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Mayor Hanna presented Lake Mills Fire Department Personnel Roster and Annual Report. Fire Chief Holtan reviewed attendance hours and percentages for meetings and training. This year will be the 125th Anniversary of the Fire Department. Motion made by Council Member Peterson, seconded by Council Member Storby to approve the Lake Mills Fire Department Personnel Roster and Annual Report. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Mayor Hanna presented Grant Applications from the Recreation Department for Mini Golf, Shelter House at Popcorn Hill and AED's for the Aquatic Center, City Hall and police vehicles. Motion made by Council Member Peterson, seconded by Council Member Jamtgaard to approve grant applications. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Mayor Hanna presented the City of Lake Mills Municipal Employee Wage Report for the calendar year 2020 and requested Council approval. Motion made by Council Member Sorenson, seconded by Council Member Peterson to accept the wage report. Roll call: Ayes: 4 Nays: 0. Motion carried.

EMPLOYEE NAME	Gross Wage	EMPLOYEE NAME	Gross Wage
Katelin Adams	199.51	Ruth Levorson	2,201.77
Dwight Angel	5,421.80	Sydnee Lindeman	1,068.00
Lyv Arispe	1,047.38	Hallie Mannes	2,924.27
Douglas Bacon	66,669.54	Emma Martinson	145.35
Jean Bechtel	4,297.53	Ava Moen	558.26
Emily Bray	2,124.00	Leah Moen	830.25
Teresa Brua	7,140.13	Olivia Moen	1,750.88
Justin Byars	56,990.75	Jill Nelson	5,900.14
Kit Byars	720.92	James Olsen	58,451.41
Jeffory Christenson	74,474.85	Bryon Olson	160.00
Catherine Denton	1,611.56	Jacqueline Olson	34,812.06
Haley Droessler	115.15	Nora Pederson	1,065.76
Cameron Edgerton	66,611.08	Katherine Peterson	1,600.00
Kate Edgerton	1,232.05	Madison Plummer	854.00
Julie Evenson	37,807.25	Lanier Pratt	8,681.04
Scott Flugum	1,200.00	Diane Price	45,003.51

Mia	Forster	915.32	Jack	Ramaker	2,189.02
Kylie	Greenfield	1,057.80	Betty	Robertson	6,895.70
Scott	Hagenson	69,458.08	Brynn	Rognes	594.51
Candace	Hanna	1,600.00	Finley	Rogstad	266.00
Makenna	Hanson	1,164.39	Megan	Smith	33,942.86
Ross	Hanson	74,916.47	Anthony	Sorenson	1,600.00
Kevin	Hebrink	8,168.49	Faith	Sorenson	1,804.00
Karli	Helgeson	396.00	Jeffrey	Steele	50,559.03
Dorene	Holstad	67,644.85	Ella	Steene	640.00
Donald	Holtan	66,870.04	Summer	Sterrenberg	53.30
Christopher	Jamtgaard	6,465.00	Blake	Storby	2,760.00
Joseph	Jamtgaard	1,600.00	Marilyn	Storby	7,572.03
Erica	Jordon	388.79	Robert	Storby	900.00
Aaron	Kelso	54,919.45	Jake	Thompson	54,343.04
Justin	Kester	60,821.80	Todd	Thorson	74,560.77
Kelly	Kingland	174.20	Laurian	Van Cannon	398.75
Hope	Levine	1,214.00	Treize	VanHeiden	1,310.45
Madison	Levine	1,690.00	Amy	Vrieze	51,027.94
Matthew	Levine	74,720.19			

Mayor Hanna noted the need to set the Public Hearing for the City of Lake Mills Proposed Maximum Property Tax Levy for FY 2021/2022. Motion made by Council Member Storby, seconded by Council Member Peterson to set the Public Hearing for City of Lake Mills Proposed Maximum Property Tax Levy for FY 2021/2022 for February 15, 2021 at 7:00 p.m. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

Mayor Hanna presented a resolution authorizing the Transfer of Funds from the Emergency Fund to the General Fund in the amount of \$7,385.45 and the Employee Benefits Fund to the General Fund in the amount of \$64,399.97 as budgeted. Council Member Peterson introduced and moved for the adoption of Resolution No. 21-01, a resolution authorizing transfer of funds from the Emergency Fund to the General Fund and the Employee Benefits Fund to the General Fund, seconded by Council Member Storby. After due consideration thereof by the Council, and the roll being called, the following named Council Members voted: Ayes: Peterson, Storby, Jamtgaard, Sorenson. Nays: None. The motion was declared duly carried and the resolution adopted.

Mayor Hanna presented the 2021 Mayoral / City Council appointments. Marty Pins and Angie Stensrud agreed to serve another 3 year term on the Revolving Loan Fund Committee, Makenzie Van Ryswyk will serve a 5 year term on the Planning and Zoning Commission, and Mayor Hanna and Council Member Sorenson will serve another 2 year term on the Winn Worth Betco Board. Motion made by Council Member Storby, seconded by Council Member Jamtgaard to approve the 2021 appointments as presented. There being no further discussion, roll call: Ayes: 4 Nay: 0. Motion carried.

Mayor Hanna reported on the following:

1. LMCDC Board Meeting January 4, 2021
2. Library Minutes from January 6, 2021

Chief of Police Thorson presented his report and noted the police truck will go in tomorrow to have equipment installed.

Director of Public Works Hanson presented his report.

City Clerk Holstad had nothing to report.

Motion made by Council Member Storby, seconded by Council Member Peterson to adjourn said meeting at 7:43 p.m. There being no further discussion, roll call: Ayes: 4 Nays: 0. Motion carried.

ATTEST

Candy Hanna
Mayor

Dorene Holstad
City Clerk

